



OREGON SCHOOL *of* MASSAGE

9500 SW Barbur Blvd., Suite 100
Portland, OR 97219
503-244-3420
1-800-844-3420

CHALLENGE TEST Guidelines for Application

Application and Approval Process

The purpose of a challenge test is to evaluate competency of prior training that cannot be transferred directly onto an OSM transcript. Various reasons include, but are not limited to: education older than 5 years, foreign education, and/or coursework done at a school that is now closed. The test is not meant as a replacement for actual classroom hours. Test questions cover entire subject areas and cannot be divided by individual course content.

1. Your Admissions Application with all supporting documentation must be completed prior to applying to take a challenge test. Please complete the Application to Challenge located on the reverse of this sheet and provide transcripts of your previous training and/or requested business challenge documents.
2. The Director of Education will review your application; you may be contacted for an interview and/or further clarification. Please allow 7 – 10 days for notification of results.
3. If you are notified that your application has been approved, you will be asked provide payment of the \$100 challenge test fee for each test you are taking. If you do not pass the challenge test, the fee will be credited towards course tuition.

Taking a Challenge Test

Once payment has been received, the challenge test will be available at the front desk. You have a maximum of 3 hours to complete each test. Please schedule yourself enough time to use the full 3 hours. If you are taking more than one test, it is advisable to schedule time to take them on different days. You must call the front desk to schedule an appointment to take your challenge test during business hours. **Tests must be completed by office closing time.**

Passing Notification and Transcript Credit

1. You must receive a passing score of 75% or better in order to have credit awarded for the challenge test. Each test includes multiple choice, fill-in-the-blank, matching and identification questions.
2. The test will be scored within 7 days; you will be notified when your results are ready.
3. Credit will be awarded according to the following chart:

Challenge Test	Hours Transferred
Anat & Phys (I, II & III)	90
Kinesiology (Upper & Lower)	60
Pathology (I & II)	60
Business Project (<i>see info sheet</i>)	15



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APPLICATION TO CHALLENGE

Course Name: _____

Challenge Fee: \$100

Date: _____

NAME: _____ PHONE: _____

ADDRESS: _____

CITY: _____ STATE _____ ZIP _____

Degrees/certificates earned (Please note when and where you received this education or training and provide supporting transcripts.)

What specific training and/or experience have you had that you believe qualifies you to challenge this course? (Use additional pages as necessary.)

Business Challenge requires proof of a minimum of one year's self-employment business experience.

Director of Education Approval: YES _____ NO _____

Date Applicant Notified: _____

If "Yes," Date Fee Rec'd: _____ POS Reference #: _____

Date Business Challenge Submitted: _____ Grade: _____

Date Test Administered: _____ Score: _____

Applicant Notified: _____ By: _____

Entered on Transcript: _____ By: _____